



## FREYSTROP COMMUNITY COUNCIL

### Minutes of the meeting held on Monday 8 September 2025 in the Village Hall at 19:00

#### 1. Attendance & Apologies

- Freystrop Community Councillors: M R Harries (Chair), W D Thomas (Vice Chair), D S Harries, T F Holder, E Utting
- Freystrop Community Council Clerk: R D Lavis
- Pembrokeshire County Councillor (Llangwm Ward): M J John
- Apologies: Councillor A M Simpson, convalescence – the clerk has been appointed representative

#### 2. Chair's Introduction

- The Chair welcomed all to the meeting

#### 3. FCC Policy on Declarations of Interest

- It was requested that interests are declared at appropriate points in discussions

#### 4. Minutes of the 7 July Monthly Meeting

- The minutes of the meeting were passed as a true representation
  - Proposed: D S Harries Seconded: E Utting

#### 5. Minutes of the 28 July 2025 Extraordinary Meeting

- The minutes of the meeting were passed as a true representation
  - Proposed: T F Holder Seconded: W D Thomas

#### 6. Matters Arising

- The clerk made the observation that he had not been signing off the minutes prior to approval. This omission has been corrected as of the July 2025 minutes

#### 7. Presentations & Questions from the Public

- Questions received by Councillor A M Simpson, responses verbally given
  - From the Redding family: Why do the new properties at Will Meadows not have any solar panels
  - From P & C Pugh: Who is responsible for the locking of the half gates on the bridle-path between Sandy Bank & Dirty Pool
    - Councillors briefly discussed both responses informing Council of additional points where pertinent

#### 8. County Councillor's Report

- Pembrokeshire County Councillor M J John update
  - Applications for the 2025/26 Enhancing Pembrokeshire Fund are now open
  - The Warm Spaces Grant applications closed 1 September
    - Councillor A M Simpson felt that the Community Get-Togethers did not meet the criteria for application
  - The new footbridge in Haverfordwest is now in position but not yet open. Funding came from ring-fenced funds and could not be used for other services in the County
  - PCC are to buy the last phase of housing development in Hook. All the properties are covered by a Local letting policy and all current lettings are local
  - The 20mph review is not yet complete
  - New Welsh Language courses will be starting, quick registration can save £50
  - Sport Pembrokeshire Awards - nominations are now open
  - Councillor W D Thomas requested an update on the second homes policy which Councillor M J John was happy to respond to in general terms

#### 9. Community

- Additional defibrillator – Councillor W D Thomas
  - Meetings to be arranged with businesses at the Mayfield complex
  - The clerk had forwarded an offer from LondonHearts with defibrillator discounts
- Councillors were asked to send project details to clerk for the Enhancing Pembrokeshire Fund
- FVH Meeting Update (recommended item by Internal Auditor)
  - Grant applications for PHFRC
    - The clerk informed Council that grant applications have been made over a number of years using either the status of the Community Council or the Freystrop Village Hall Charity depending on the grant conditions. The window of opportunity can also be very short often falling between meeting dates. Whilst all applications have been 'above board' and for improvements to the Community it was suggested that a procedure be written to cover all applications

#### 10. Highways & Rights of Way



- The clerk has chased the application for the Minor Works Fund over the summer months and been passed through various departments with no information forthcoming. Councillor M J John was asked if he could assist find clarity
- The second Moorland Road pot hole outside Highleys has received temporary repairs. An email from the residents of Highleys was forwarded to Highways for comment. The area of road is scheduled for complete repair when resources are available.

## 11. Planning Matters

- LDP2
  - Focussed Changes Consultation being held between Monday 4th August and midnight Monday 15th September
  - The schedule of Focussed Changes and Submission Documents are available to view at <https://www.pembrokeshire.gov.uk/local-development-plan-review/focused-changes> and <https://www.pembrokeshire.gov.uk/local-development-plan-review/submission> respectively
  - Corporate Joint Committee Plan for South West Wales – Spatial Development Plan will accompany the LDP
- [25/0181/PA](#) – Clayston Garage
  - Amendment to design/layout of approval 19/1026/PA to provide MOT facility for class 4 and 7 vehicles with ancillary display area
  - Pending
- [25/0200/PA](#) – 3 Heathfield Terrace
  - Single storey extension
  - Conditionally approved
- Upper Sandywells
  - [25/0376/PA](#) - Replacement outbuilding to create welfare space as an extension for disabled son with new screening hedge bank and ecological enhancements
  - CAS-04285-D2K4Y4 – Planning breach appeal decision - Refused
- [25/0464/PA](#) – Bower House
  - Proposed replacement and repositioning dwelling, with additional design changes to previous approval 20/0895/pa & with ecological enhancements (2nd resubmission)
- 2841378 – Planning Enforcement Complaint
  - Enforcement Officers observed that no breach had been made at Middle Hill Farm because although conversion works were in progress no business was trading at the property. Change of use would be required for any business to operate
- PR/0159/25 – Freystrop New Village Hall
  - Councillors were pleased with the pre-planning comments

## 12. Cemetery, Bus Shelters, Kiosk & Other Assets

- The broken Cemetery fence has been reported

## 13. Training/Seminars, Consultations & Presentations

- Code of Conduct Training – 14 July 2025
  - Councillors D S Harries and A M Simpson plus the clerk attended. The clerk urged all Councillors to attend this extremely useful training event whenever possible
- OVW Biodiversity Team Presentations – 9 September & 24 September
- Working Better Together – 23 September 2025, 19:30, online
- Joint OVW/SLCC Event – 12 November 2025, online

## 14. FCC Administration

- There was no update on the Annual Report
- The land registration documents for Whim Hill have been received. The clerk has identified a discrepancy and will draw this to the attention of the executors' solicitor

## 15. FCC Financial Matters

- Local Government Services Pay Agreement 2025/26
  - Effective 1 April 2025 increase of 46p/hr new rate £14.59
  - Unanimously approved for adoption by Councillors
- Receipts July-September 2025
  - Deposit Account Interest - £40.36
  - PCC Precept - £4,000
  - National Lottery Award - £14,000
- Payments July-September 2025
  - Bank charges - £5.00
  - Grass cutting - £400
  - PHFRP Inspection - £180.00
- Upcoming Payments September-October
  - PHFRP Annual Inspections - £180.00



- Grass cutting - as required £100/cut
- Clerk's Salary - £189.67
- Bank accounts
  - Current Account Balance: £840.00 at 07/09/25
  - Deposit Account Balance: £31,078.42 at 07/09/25

#### 16. Other Matters

- One Voice Wales
  - National Conference & AGM – 1 October 2025, RWAS
  - Councillor W D Thomas report
    - Attended policy meeting. Attendance at meetings is of great concern
    - Consultations are not being responded to

#### 17. Councillors' Requests

- Councillor E Utting informed Council she is considering resignation as she felt her opposition to the solar project may conflict with her duties as Councillor. Following discussions with the other Councillors it was felt that she could reflect and inform the clerk if she still felt it in everyone's interest to step down as Councillor

#### 18. Date of Next Meeting

- Next scheduled meeting 13 October 2025 in Freystrop Village Hall at 19:00
- Items for inclusion on the agenda should be received by the clerk by the Wednesday prior to the meeting

R D Lavis

Clerc & Swyddog Ariannol Cyfrifo, Cyngor Cymuned Freystrop/  
Clerc & Responsible Financial Officer, Freystrop Community Council  
Ysgrifennydd, Neuadd Bentref Freystrop/Secretary, Freystrop Village Hall  
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